

## HAWKCHURCH PARISH COUNCIL

Clerk to the Council:  
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### Minutes of the Council Meeting held at the Hawkchurch Village Hall on Tuesday 20<sup>th</sup> March 2018 at 7.30pm

**Present:** Cllr's N Over (Chairman), D Searle, S Bartlett, J Baker, T Greenshields, R Fox and R Churchill

**In Attendance:** The Clerk (Mr J Vanderwolfe), and six members of the public

<b>469</b>	<b>Apologies</b> An apology was received from Cllr S Matthews due to work commitments. This apology was accepted. An apology from Cllr I Hall was duly noted.
<b>470</b>	<b>Declarations of Interest</b> Cllr R Fox declared an interest under payments as there was a payment for her P3 expenses.
<b>471</b>	<b>Minutes</b> The minutes of the Council meeting held on Tuesday 20 <sup>th</sup> February 2018 were approved as a true record.
<b>472</b>	<b>Matters Arising from the Minutes</b> Nil
<b>473</b>	<b>County and District Report</b> Cllr Hall had submitted a brief written report in which he stated that he had attended a mental health training session in Plymouth and that he had met with Devon Highways and EDDC regarding the north/south relief road in Axminster. He had also attended a meeting to discuss the future management of the Axminster library. The planned meeting regarding the Axe Valley Sixth Form future had been cancelled due to the snow.
<b>474</b>	<b>Democratic Period</b> A parishioner voiced his disquiet at the fact that there had been a large percentage increase in the parish council precept.

475	<p><b>Finance</b></p> <p>a) <b>Accounts for Payment:</b> The following accounts were agreed for payment: J Vanderwolfe £104.54 (928), Websafe Solutions £185.99 (929), Mrs R Fox 29.03 (930) and Darren Strawbridge £945.00 (031).</p> <p>b) <b>Budget v Actual:</b> The spreadsheet had been circulated together with the bank reconciliation and was agreed.</p> <p>c) <b>Liberal Memorial Club:</b> Resolved that this account be closed and the funds used as agreed by Cllr Hull.</p> <p>d) <b>Internal Audit procedures:</b> Members agreed that the present arrangements were adequate against the perceived risks.</p>
476	<p><b>Councillors' Reports</b></p> <p>The village hall committee were still looking at the action needed to ensure the safety of the children's play area.</p>
477	<p><b>Control of Playfield</b></p> <p>The debate as to whether the management of this facility should be dealt with as a committee of the parish council or remain as a separate organisation was aired. There were a number of advantages of having the field under the direct control of the council, which included the ability to recoup Vat. There were a number of important health and safety requirements under the new lease agreement, which would possibly be better managed by the council. It was noted that the committee could have non-elected members on it. The matter would be agreed at the April meeting.</p>
478	<p><b>Playfield Lease</b></p> <p>The chairman reported that our solicitor was still awaiting final details regarding the lease from Wilsons, who were the agents for the Salisbury Diocese.</p>
479	<p><b>Planning</b></p> <p>18/0285/Ful West of Scouse Farm: Siting of field shelter and tack room</p> <p><b>Support</b></p> <p>17/3055/Ful &amp; 17/3056/LBC Castle House, Hawkchurch: Removal of outbuildings &amp; replace with single outbuilding to include 2 garages &amp; workshop/store; removal of monopitch roof and wall to store on NW wall of annex to create small courtyard area. Relocate West elevation wall and create new opening with gate in east elevation</p> <p><b>Support</b></p> <p>Because of the time constraints both of the above applications had been dealt with under delegation following consultation with elected members.</p> <p>There were no determinations to note</p> <p>The chairman confirmed that the Devon Air Ambulance would use half of the field near to the road. They were at present awaiting a quotation for the electric works.</p>

480	<p><b>Highways and Rights of Way Matters</b></p> <p>The Lengthsman had undertaken a number of highway jobs in the parish. Due to the recent snow a number of potholes had appeared in the parish. There was a very bad pothole in Brimley Lane. The clerk had circulated a list of planned works in the parish for the next year. A three ton limit had been imposed on Broom bridge ahead of the major Railtrack work planned for the autumn. The Lengthsman has completed his schedule of winter works. Cllr Searle was thanked for the tremendous amount of work he had undertaken during the two recent snow period. Agreed that he would be the Snow Warden. Further agreed that Searle &amp; Son be paid for work undertaken during the snow period.</p> <p>Cllr Fox and the chairman had met with the Rights of Way team and it had been agreed that Hawkchurch Council would receive a grant of £800 for works to the footpaths and bridleways in the parish. Some additional work would also be carried out by the County themselves.</p> <p>There were continued concerns about the amount of dog fouling in the village. It was felt that there was a need to have three more dog bins. If we have them through EDDC we will have to pay for the bins and an annual charge for collecting the waste. It was felt that the Lengthsman could dispose of the waste during his normal duties. The clerk agreed to contact a company who produced these bins and report on the cost at the next meeting. It was also agreed that an ordinary bin would be purchased.</p> <p>There were some concerns raised about some work undertaken near to a bridleway. This had resulted in a visit by the Planning Enforcement Officer.</p>
481	<p><b>Section 106 Funding Applications</b></p> <p>The chairman reported that a date to meet with the EDDC officers who deal with Section 106 grants had been arranged. This will be the 26<sup>th</sup> March</p>
482	<p><b>Annual Parish Meeting</b></p> <p>Agreed that this would take place on Tuesday 15<sup>th</sup> May 2018 at 7pm and that the Devon Air Ambulance be asked to be the main speakers for this meeting.</p>
483	<p><b>Correspondence</b></p> <p>Nil</p>
484	<p><b>Items of Urgency</b></p> <p>Nil</p>
485	<p><b>Next Meeting</b></p> <p>The meeting closed at 8.50pm</p> <p>Next meeting Tuesday 17<sup>th</sup> April at 7.30pm</p>